



**On Wednesday, August 1, 2018 we will be using a BRAND NEW visitor Access Software!**

Ventura Country Club HOA is providing you with a new online Visitor Management System powered by **TEKWave Solutions**. This system will replace our current DwellingLIVE system. All of your information including visitors and vendors will be automatically transferred over. With this new system, you will still have the ability to manage your visitor list for the front and back gate, view your guest history and much more! Each user will require a unique registration code to obtain access to the new **TEKWave** system. The HOA Admin will distribute the registration codes to you starting on 8/1/2018.

To gain access to the system please follow the steps below:

1. STEP ONE (SIGN-UP):

- a. Navigate to: <https://vms.securitasinc.com/>
- b. Select 'Have Registration Code'
- c. Enter your unique registration code: «**Registration\_Code**»

\*Note: Please call, visit or email the HOA Admin office to obtain your unique code and instructions!\*

2. STEP TWO (MANAGE YOUR ACCOUNT):

- a. Select your name located in the menu bar on the left-hand side of the page
- b. Select 'Edit Profile' -> This is where you will have access to manage your profile

**RESIDENT TRAINING VIDEO**

Please following the link below to access the resident training video:

<https://youtu.be/RGbXc9nOlsw>

**NEED MORE INFORMATION?**

If you have any questions or need additional assistance logging in please contact your community administrator Gabby at 407-275-7002 ex. 301